Jacana School
for Autism

SCHOOL COUNCIL GENERAL MEETING

Date: 26th March 2026 at 6.30pm	**Location: CLH**
Chairperson: Christ Ernst (CE) – School Council President	**Minutes:** Fiona Micelotta **(FM)**

2026 SCHOOL THEME

Sustaining inclusive practices to enhance learning and wellbeing

We believe that we can achieve this for your child by 'strengthening our evidence-based practices, where your children will be engaged and thriving in their learning.

School Values

We all have the right to be treated fairly and courteously, even under difficult situations. This includes demonstrating empathy towards one another.
Everyone should feel valued and be treated with respect and have a collective responsibility to build positive relationships and promote inclusion.

Attendees:	**DE REP's**: Daniel MOLONEY **(DM),** Mary BOUTROS **(MB)** **PARENT REP's:** Mark MANSFIELD **(MM),** & Chris ERNST (**CE)** Savana BAHJAT **(SB),** Andrew McDONAUGH (**AMcD)** **COMMUNITY MEMBER:**
Apologies:	**PARENT REP:** Paul MALAVISI **(PM)** **DE REP's**: Ellen PATERSON **(EP)** **Principal:** Corinne Pupillo - On Leave Terms 1-3 2026
Observers:	Stephanie Torchia – Assistant Principal

General Meeting Item	Discussion	Motions and Actions
1. **Acknowledgement of Country**	I would like to acknowledge the Wurundjeri people of the Kulin Nations as the traditional custodians of the land on which Jacana School for Autism is located. I pay my respects to Elders past, present and emerging.	
2. **Welcome/ quorum**	**Welcome/Quorum:** (minimum 6 with non-DE greater than DE members) - Parent Members – 4	

	- DE Members – 2 - Community Member – 0 Congratulations to our newly elected Office Bearers: • Chris Ernst – Elected President • Andrew McDonaugh – Elected Vice President • Mark Mansfield – Elected Treasurer	
3. Apologies	**3.1 Motion**: That the apologies be endorsed. Ellen Paterson & Paul Malavisi	**3.1 Motion:** That the apologies Ellen Paterson & Paul Malavisi be accepted **Moved:** AMcD **Seconded**: MM ***All in favour, carried unanimously.***
4. Minutes of Previous School Council Minutes	**4.1 Motion**: That the Minutes of the previous School Council Meeting 19th February 2026 (v3) – updated and circulated to school councillors on 26th March 2026	**4.1 Motion:** That the Minutes of the Previous School Council Meeting 19th February 2026 (V3)(updated and circulated to school councillors on 26th March 2026) **Moved:** DM **Seconded**: MM ***All in favour, carried unanimously.***
5. Conflict of Interest	NIL	
6. Correspondence-In/Out	**6.1 Motion**: That the Correspondence In be approved. **Correspondence In:** • DE Bulletins **6.2 Motion**: That the Correspondence OUT be approved. **Correspondence Out**: NIL	**6.1. Motion** That the Correspondence IN be accepted. **Moved:** DM **Seconded:** MM ***All in favour, carried unanimously.***

7. Finance Sub Committee Report	**7.1 Motion**: For 12th March 2026 Finance Sub Committee Report be endorsed.	**7.1 Motion:** For 12th March 2026 Finance Sub Committee Report be endorsed. **Moved:** MM **Seconded:** DM ***All in favour, carried unanimously.***
	7.2 Motion: To accept credit card statements for January & February 2026 for payment. • Corinne Pupillo - $0 • Michelle McMaster – $1776.89(January) • $1765.41(February)	**7.2 Motion**: To accept credit card statements for January & February 2026for payment. • Corinne Pupillo - $0 • Michelle McMaster - $1776.89(January) $1765.41(February) **Moved:** MM **Seconded:** CE ***All in favour, carried unanimously.***
	7.3 Motion: All Bank Accounts for January and February 2026 balances, interest earned, and bank transfers were tabled and endorsed are correct by Finance Sub Committee and accepted by School Council.	**7.3 Motion:** All Bank Accounts for January and February 2026 balances, interest earned, and bank transfers were tabled and endorsed are correct by Finance Sub Committee and accepted by School Council. **Moved:** MM **Seconded:** DM ***All in favour, carried unanimously***
	7.4 Motion: All Finance Polices • Personal Property Policy • Asset Management Policy • Cash Handling Policy • EFTPOS/QKR Policy • Financial Administration Policy • Fundraising Policy • Gifts, Benefits & Hospitality Policy • Community Hire & Licensing Policy • Internet Banking Policy	**7.4 Motion:** All Finance Polices • Personal Property Policy • Asset Management Policy • Cash Handling Policy • EFTPOS/QKR Policy • Financial Administration Policy • Fundraising Policy • Gifts, Benefits & Hospitality Policy • Community Hire & Licensing Policy • Internet Banking Policy • Petty Cash Policy (N/A ~ JSA does not hold petty cash) • Purchasing Card Policy • Sponsorship & Promotions Policy

	• Petty Cash Policy (N/A ~ JSA does not hold petty cash) • Purchasing Card Policy • Sponsorship & Promotions Policy •	**Moved:** MM **Seconded:** DM ***All in favour, carried unanimously***
8. School Infrastructure Sub Committee	**8.1 Motion:** School Infrastructure Sub Committee minutes dated 12th March 2026	**8.1 Motion**: School Infrastructure Sub Committee minutes dated 12th March 2026 **Moved:** DM **Seconded:** MM ***All in favour, carried unanimously***
9. Fundraising Sub Committee	**9.1 Motion**: That Fundraising Sub Committee Minutes dated 13th March 2026	**9.1 Motion**: That Fundraising Sub Committee Minutes dated 13th March 2026 be endorsed. **Moved:** MB **Seconded:** MM ***All in favour, carried unanimously***
10. ACTING Principal's Report	**10.1 Motion**: That Acting Principal report be endorsed. Report tabled & discussed – Dan Moloney	**10.1 Motion**: That the Acting Principal's Report be endorsed. **Moved:** MM **Seconded:** SB ***All in favour, carried unanimously.***
11. Assistant Principals: **Inclusion & Wellbeing & Teaching & Learning Report (combined report)**	**11.1 Motion**: That the Assistant Principal's report be endorsed. Report tabled.	**11.1 Motion:** That the Assistant Principal's report be endorsed. **Moved:** AMcD **Seconded**: SB ***All in favour, carried unanimously.***
12 OH&S	**12.1 Motion:** That the OH&S Minutes be accepted.	**12.1 Motion:** That the OH&S Minutes be accepted. **Moved:** AMcD **Seconded**: MM ***All in favour, carried unanimously.***
13. ICT Report	**13.1 Motion:** School Council to endorse the ICT Report	**13.1 Motion:** That School Council endorses ICT Report **Moved:** MB **Seconded:** SB ***All in favour, carried unanimously.***

14. Student Leadership Report	**14. Motion:** SLG minutes for Term 1/Week 4 & 8 be accepted.	**14.1 Motion:** SLG minutes for Term 1/Week 4 & 8 be accepted. **Moved:** DM **Seconded:** SB ***All in favour, carried unanimously.***
15. General Business	**15.** General Business. **15.1. Motion:** 2026 VET Agreement – Hume Valley School be endorsed by School Council. **15.2. Motion:** Enable Hosting Agreement – JSA 2026 be endorsed by School Council. **15.3. Motion:** CCTV Policy be endorsed by School Council **15.4 Motion:** School Social Media policy be endorsed by School Council. **15.5 Motion**: NDIS Funded Therapy in Schools Policy 2026 be endorsed by School Council	**15.1 Motion**: 2026 VET Agreement – Hume Valley School be endorsed by School Council. **Moved:** CE **Seconded:** SB ***All in favour, carried unanimously.*** **15.2. Motion:** Enable Hosting Agreement – JSA 2026 be endorsed by School Council. **Moved:** DM **Seconded:** MM ***All in favour, carried unanimously.*** **15.3. Motion:** CCTV Policy be endorsed by School Council **Moved:** AMcD **Seconded:** MB ***All in favour, carried unanimously.*** **15.4. Motion:** School Social Media policy be endorsed by School Council. **Moved:** AMcD **Seconded:** SB ***All in favour, carried unanimously.*** **15.5. Motion:** NDIS Funded Therapy in Schools Policy 2026 be endorsed by School Council **Moved:** CE **Seconded:** MM ***All in favour, carried unanimously.***

	15.6. Motion: To approve NDIS agreement for student NC to attend onsite **15.7 Motion:** For School Council to approve an additional Curriculum Day on Monday 20th July 2026 to be accepted. re for School Council 2026	**15.6. Motion:** To approve NDIS agreement for student NC to attend onsite **Moved:** CE **Seconded:** SB ***All in favour, carried unanimously.*** **15.7. Motion:** For School Council to approve an additional Curriculum Day on Monday 20th July 2026 to be accepted. re for School Council 2026 **Moved:** SB **Seconded:** MM ***All in favour, carried unanimously.***
17. Other Business	Discussion around parent involvement and the lack of parent/carer participation and how this can be improved. Looking at promoting FRC and parent/carer engagement at Jacanarama and handing out flyers for volunteers etc Students who are eligible to travel on the MEEs bus but come in by car, with the cost of fuel, can these students be reconsidered to travel back on the bus. Queries should be directed to the Bus Transport Administrator for those case-by-case requests.	
Meeting Closed	7.30pm	
Next Meeting	Thursday 21st May 2026	

Signed as a correct record: School Council President_____ Principal_____