



## Fundraising Sub Committee Meeting Minutes

Date: Thursday 11 March 2021	Time: 10:30am-11:15am	Location: Via Webex
Convener: Lisa SETTE		Minutes: Fiona Micelotta

Attendees	Lisa SETTE (LS), Radha Fayed (RF), Corinne Pupillo (CP), Michelle Owen(MO), Marisa GRIFFITH(MG), Fiona MICELOTTA (FM)
Apologies	Angel SAUZIER (AS), Anna GAUCCI (AG), Shelly DIGHTON(SD)
Copy of Minutes	Frances Hansen (FH), Melissa Beckwith (MB), Alisha Minns (AM)

Agenda Item	Discussion	Action	Person Responsible
<b>Welcome</b>	Welcome to the new time		
<b>Celebrations</b>	Lisa was been invited to accepted her award at the PASS Welcome Meeting February 19 2021. She was gifted \$500 to use on Professional Development and a Wall Plaque which will be sent to the school.		
<b>Previous Minutes</b>	<ul style="list-style-type: none"> <li>• Entertainment Books               <ul style="list-style-type: none"> <li>○ Digital as per 2020</li> <li>○ Refer to ongoing COVID restrictions</li> </ul> </li> <li>• Hot cross buns – Week 10               <ul style="list-style-type: none"> <li>○ Date</li> <li>○ Flier</li> <li>○ Volunteers</li> <li>○ Space to book</li> </ul> </li> <li>• Easter Raffle – Week 10               <ul style="list-style-type: none"> <li>○ Date</li> <li>○ Flier</li> <li>○ Tickets</li> <li>○ Volunteers</li> <li>○ Space to book</li> <li>○</li> </ul> </li> </ul>	<p>Has been activated &amp; added to newsletter will put up posters around the school</p> <ul style="list-style-type: none"> <li>• Orders coming in, close Friday 12 March</li> <li>• Easter Raffle to be drawn on Monday 29<sup>th</sup> March 2021. (Week 10)</li> <li>• Friday 26<sup>th</sup> March 2021 wrapping donations – Fiona has booked space in CLH until 12.30pm</li> <li>• Tickets in Qkr! – Donations in by 24<sup>th</sup> March 2021</li> <li>• Orders closed 10 March.</li> </ul>	<p><b>FH</b></p> <p><b>LS</b></p> <p><b>LS</b></p> <p><b>FM</b></p>

Agenda Item	Discussion	Action	Person Responsible
	<ul style="list-style-type: none"> <li>• Jacanarama fun run/walk – Wednesday 31<sup>st</sup> March-Week 10 52 ordered/ 40 Extras = 92 t-shirts ordered Shirts will be delivered 24 March</li> <li>• Lisa to provide Alisha Minns with Fundraising Newsletter.               <ul style="list-style-type: none"> <li>○ Volunteers for BBQ</li> <li>○ Fiona and Lisa have met to organise ordering food for the BBQ</li> </ul> </li> </ul> <p>Newsletter will circulate JSA Fundraising within the School Newsletter (digitally)</p>	<ul style="list-style-type: none"> <li>• Lisa will coordinate Roster for BBQ</li> <li>• Lisa and Fiona to register the Event – COVIDSAFE practices were raised and have been addressed with relevant staff.</li> <li>• Fiona to order Sausages with Scotty’s meats and all other items with Coles. Delivery for day before Tuesday 30<sup>th</sup> March</li> </ul>	<p><b>FH</b></p> <p><b>LS</b></p> <p><b>LS, FM, CP</b></p> <p><b>FM</b></p>
<b>Fete Committee meeting</b>	Will review FETE options in the new year	Revisit in Term 2	
<b>General Business</b>	<ul style="list-style-type: none"> <li>• Update of staff uniform prices increases are due to items &amp; logos increasing in price. Prices below</li> <li>• Future meeting options               <ul style="list-style-type: none"> <li>○ Webex</li> <li>○ In person</li> </ul> </li> <li>• <b>Jacanarama T-shirts</b> <ul style="list-style-type: none"> <li>○ Orders static over last 4 years                   <ul style="list-style-type: none"> <li>▪ 2018 – 50</li> <li>▪ 2019 – 58 (40 extras purchased)</li> <li>▪ 2020 – 59 (40 extras purchased)</li> <li>▪ 2021 – 48 (40 extras purchased)</li> </ul> </li> </ul> </li> <li>• Pricing is based on 100-199 units which we are not making. Profit is small or non-existent under the 100 item threshold.               <ul style="list-style-type: none"> <li>○ Change of graphic                   <ul style="list-style-type: none"> <li>▪ Student design</li> <li>▪ Staff design</li> </ul> </li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>▪ Agreed to return to face to face meetings moving forward – everyone happy with the new time of 10.30am</li> <li>▪ TShirts will be delivered by 24<sup>th</sup> March 2021</li> </ul>	

Agenda Item	Discussion	Action	Person Responsible
	<ul style="list-style-type: none"> <li>○ Change colour of t shirt               <ul style="list-style-type: none"> <li>▪ Rotate school colours                   <ul style="list-style-type: none"> <li>• 2021 - Red</li> <li>• 2022 - Navy</li> <li>• 2023 – Grey or White</li> </ul> </li> <li>▪ Radical colour change</li> </ul> </li> </ul> <p>Discussion and suggestions ie: House colours/change drink bottle colour/design – Hat options</p> <p>Lisa was concerned with lack of new fundraising members. Some previous members have not engaged for most of 2020.</p>	<p>There are outdated drinks in Bloomfield Hall. Lisa will come in and assess if they are acceptable to sell to Staff or if not, perhaps empty the cans and return to can collections and money collected to go to fundraising.</p> <p>Lisa will contact previous members to enquire if they are still willing to be on the fundraising committee.</p>	<p><b>LS</b></p> <p><b>LS</b></p>
<p><b>Meeting Closed:</b></p> <p><b>Next meeting:</b></p>	<p>11.15am</p> <p>Thursday 29 April 2021 10:30-11:30am in Meeting &amp; Assessment Room</p>		

<b>JSA Profit &amp; Loss Statement Breakdown 09 03 2021</b>			
<b>Revenue</b>		<b>Expenditure</b>	
Book Club	\$0.00	Book Club	\$0.00
Bunning BBQ Term 4	\$0.00	Bunning BBQ Term 4	\$0.00
Easter Raffle	\$105.00	Easter Raffle	\$0.00
Entertainment Book 2021	\$0.00	Entertainment Book 2021	\$0.00
Fathers Day Stall	\$0.00	Fathers Day Stall	\$0.00
Fathers Day Wrapping	\$0.00	Fathers Day Wrapping	\$0.00
Fete	\$0.00	Fete	\$0.00
Footy Day Lunch	\$0.00	Footy Day Lunch	\$0.00
Hot Cross Buns	\$864.00	Hot Cross Buns	\$0.00
Jacanarama	\$1,065.00	Jacanarama	\$89.40
Middle Years Market	\$0.00	Middle Years Market	\$0.00
Mothers Day Stall	\$0.00	Mothers Day Stall	\$0.00
Mothers Day Wrapping	\$0.00	Mothers Day Wrapping	\$0.00
School Banking Commission	\$0.00	School Banking Commission	\$0.00
Silver Coin Frenzy	\$0.00	Silver Coin Frenzy	\$0.00
Special Lunch Day Term 2	\$0.00	Special Lunch Day Term 2	\$0.00
Uniforms	\$2,260.00	Uniforms	\$864.48
XMAS Lunch Day	\$0.00	XMAS Lunch Day	\$0.00
Xmas Raffle	\$0.00	Xmas Raffle	\$0.00
Xmas Wrapping BSC	\$0.00	Xmas Wrapping BSC	\$0.00
Police Check	\$0.00	Police Check	\$0.00
Store Room/Tshirts/Aprons	\$0.00	Store Room/Tshirts/Aprons	\$0.00
<b>TOTAL</b>	<b>\$4,294.00</b>	<b>TOTAL</b>	<b>\$953.88</b>

<b>2021 JSA Profit</b>		<b>Notes</b>
Book Club	\$0.00	
Bunning BBQ Term 4	\$0.00	
Easter Raffle	\$105.00	
Entertainment Book 2020	\$0.00	
Fathers Day Stall	\$0.00	
Fathers Day Wrapping	\$0.00	
Fete	\$0.00	
Footy Day Lunch	\$0.00	
Hot Cross Buns	\$864.00	
Jacanarama	\$975.60	
Middle Years Market	\$0.00	
Mothers Day Stall	\$0.00	
Mothers Day Wrapping	\$0.00	
School Banking Commission	\$0.00	
Silver Coin Frenzy	\$0.00	
Special Lunch Day Term 2	\$0.00	
Uniforms	\$1,395.52	
XMAS Lunch Day	\$0.00	
Xmas Raffle	\$0.00	
Xmas Wrapping BSC	\$0.00	
Police Check	\$0.00	
Store Room/Tshirts/Aprons	\$0.00	
<b>TOTAL</b>	<b>\$3,340.12</b>	
<b>2015-2019</b>	<b>\$30,696.00</b>	
<b>2020 profits</b>	<b>\$2,237.48</b>	
<b>Total Raised</b>	<b>\$36,273.60</b>	

Style & Description	Colour	Cost	GST	Cost incl GST	Logo incl GST	Total cost	Price to staff	Profit	Price 2020	Price adjustment
K819LS Ladies Lana Short Sleeve Top	Cherry/Navy	\$33.95	\$3.40	\$37.35	\$8.47	\$45.82	\$47.00	\$1.19	\$39.00	\$8.00
S627LN Ladies Madison Sleeveless	Ivory/Midnight Blue	\$48.80	\$4.88	\$53.68	\$8.47	\$62.15	\$65.00	\$2.85	\$52.00	\$13.00
S628LS Ladies Madison Short Sleeve	Ivory/Midnight Blue	\$50.45	\$5.05	\$55.50	\$8.47	\$63.97	\$65.00	\$1.04	\$54.00	\$11.00
S626LL Ladies Madison Long Sleeve	Ivory/Midnight Blue	\$50.10	\$5.01	\$55.11	\$8.47	\$63.58	\$65.00	\$1.42	\$55.00	\$10.00
PS53 Short Sleeved Men's polo	Red/Navy	\$18.00	\$1.80	\$19.80	\$8.47	\$28.27	\$32.00	\$3.73	\$30.00	\$2.00
PS54 Short Sleeved Women's polo	Red/Navy	\$18.00	\$1.80	\$19.80	\$8.47	\$28.27	\$32.00	\$3.73	\$30.00	\$2.00
3WSJ Male Soft Shell Jacket	Navy	\$40.40	\$4.04	\$44.44	\$12.71	\$57.15	\$60.00	\$2.85	\$55.00	\$5.00
3WSJ1 Female Soft Shell Jacket	Navy	\$40.40	\$4.04	\$44.44	\$12.71	\$57.15	\$60.00	\$2.85	\$55.00	\$5.00
3WSV Male Soft Shell Vest	Navy	\$31.30	\$3.13	\$34.43	\$12.71	\$47.14	\$50.00	\$2.86	\$45.00	\$5.00
3WSV1 Female Soft Shell Jacket	Navy	\$31.30	\$3.13	\$34.43	\$12.71	\$47.14	\$50.00	\$2.86	\$45.00	\$5.00
3FJ Male Polar Fleece Jacket	Navy	\$29.90	\$2.99	\$32.89	\$12.71	\$45.60	\$50.00	\$4.40	\$42.00	\$8.00
3FJ1 Female Polar Fleece Jacket	Navy	\$29.90	\$2.99	\$32.89	\$12.71	\$45.60	\$50.00	\$4.40	\$42.00	\$8.00
PF22 Unisex Polar Fleece Vest	Navy	\$21.30	\$2.13	\$23.43	\$12.71	\$36.14	\$40.00	\$3.86	\$35.00	\$5.00
JK01 Stadium Jacket Unisex	Red/Navy	\$49.30	\$4.93	\$54.23	\$12.71	\$66.94	\$70.00	\$3.06	\$70.00	\$0.00
3TEJ Podium Tech Jacket	Navy	\$80.05	\$8.01	\$88.06	\$12.71	\$100.77	\$105.00	\$4.24	\$100.00	\$5.00
5963DC Dry & Cosy Jacket (LWR Reid)	Navy			\$37.95	\$4.16	\$42.11	\$45.00	\$2.89	\$40.00	\$5.00

	Tshirts	Jackets & Vests
Logos 1-9	\$16.50	\$16.50
Logos 10-19	\$8.47	\$12.71
Logos 20-49	\$6.11	\$9.19