



JSA SCHOOL COUNCIL GENERAL MEETING

Date: 31 st October 2019	Time: 5.30pm	Location: JSA – Community Learning Hub
Chairperson: Lisa Sette		Minutes: Fiona Micelotta
		Time Keeper:

Attendees:	Lisa SETTE (LS), Corinne PUPILLO (CP), Leanne SINNADURAI (LSIN), Fiona MICELOTTA (FM) Denise CLARKE (DC), Andrew MCDONAUGH (AMc), Virginia SMEDLEY (VS), Aidan MULLEN (AMu)
Apologies:	Michelle OWEN (MO), Angel SAUZIER (AZ), Alisha MINNS (AM), Nikki DAVIS (ND) (Observer), Sharon BORG (SB)

General Meeting Item	Discussion	Motions and Actions
1. Welcome/quorum Welcome Quorum: 7 (minimum 6 with non DET greater than DET members) 3– Parent Members 3 – DET Members 1 - Community Member		
2. Apologies 2.1 Motion: That the apologies be accepted.		2.1 Motion: That the apologies be accepted. Moved: VS Seconded: DC <i>All in favour, carried unanimously</i>
3. Minutes of Previous School Council Minutes	3.1 Motion: That the Minutes of the previous meeting, 12 th September 2019 be accepted.	3.1 Motion: That the Minutes of the Previous School Council Meeting 12 September 2019 be accepted.

	<p>4. Correspondence-In/Out</p> <p>4.1 Motion: That the Correspondence In / Out be approved.</p> <p>4.1.1 Correspondence In:</p> <ul style="list-style-type: none"> • DET Bulletins • DET – School Council Obligations – (School Council’s responsibilities regarding Financial Obligations) • Victorian Curriculum & Assessment Authority (regarding NAPLAN – some schools used NAPLAN online. <p>4.1.2 Correspondence Out:</p>	<p>Moved: LSette Seconded: LSin <i>All in favour, carried unanimously</i></p> <p>4.1 Motion: That the Correspondence IN be accepted. Moved: CP Seconded: AMc <i>All in favour, carried unanimously</i></p> <p>4.2 Motion: No Outgoing correspondence</p>
<p>5. Finance Sub Committee Report</p>	<p>5.1 Motion: That the 15th October 2019 Finance Sub Committee Minutes and Reports be accepted</p> <p>5.2 Motion: That the Aug/Sept 2019 Balance Sheet Report be accepted</p> <p>5.3 Motion: That the Aug/Sept 2019 Operating Statement Report</p>	<p>5.1 Motion: That the 15th October 2019 Finance minutes and reports be accepted Moved: LSin Seconded: AMc <i>All in favour, carried unanimously</i></p> <p>5.2 Motion: The Aug/Sept 2019 Balance Sheet Report be accepted. Moved: L Sin Seconded: Mc <i>All in favour, carried unanimously</i></p> <p>5.3 Motion: That the Aug/Sept 2019 Operating Statement Report be accepted. Moved: VS Seconded: AMc <i>All in favour, carried unanimously</i></p>

5.4 Motion: That the accounts payable for Aug/Sept 2019 be approved.

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Moved: DC
Seconded: LSin
All in favour, carried unanimously

5.5 Motion: That the Westpac Purchasing Card payments be approved.

5.5 Motion: That the Westpac Purchasing Card payments be accepted.
Moved: VS
Seconded: LS
All in favour, carried unanimously

5.6 Motion: To approve the removal of uncoverable Family Invoices for the month of Aug/Sept 2019

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Moved: VS
Seconded: AMc
All in favour, carried unanimously

5.7 Motion: To Approve the removal of Assets listed in attached document that have not been sighted since 2018

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Moved: DC
Seconded: VS
All in favour, carried unanimously

5.8 Motion: to approve the Budget increase for School Charter (5001) to \$68,000.00 due to increase in Leadership PD's, ATT's and scholarships

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Moved: VS
Seconded: LS
All in favour, carried unanimously

Corinne discussed opportunity for School Council and Leadership to participate in Finance or Strategic Planning Modules for School Council Training and Governance. (no cost to school councillors – DET will cover the costs).
Corinne will explore some dates/times

<p>5 Building & Grounds Sub Committee</p>	<p>6.1 Motion: That the 16th October 2019 Buildings & Grounds Sub Committee Minutes be accepted.</p> <p>Highlights:</p> <ul style="list-style-type: none"> ● Roberts Wing \$0.966 Million for replacement building – works will begin in Christmas Holidays – perimeter fences will be erected approx. 6 meters from building. ● Poles Replaced on oval 7 PF 1 ● Shade sails around school have been erected. ● Cabling to VETI workshop installed. ● New letterbox installed ● Aircon – MR 2 installed. ● Indigenous Plants – Hume City Council has invited the school to apply for free indigenous plants – plants will arrive in May 2020 for autumn planting. 	<p>6.1 Motion: That the 16th October 2019 Buildings and Grounds report be accepted.</p> <p>Moved: DC Seconded: AMu <i>All in favour, carried unanimously</i></p>
<p>7 Fundraising Sub Committee</p>	<p>7.1 Motion: That the 24th October 2019 Fundraising Sub Committee Meeting Minutes be accepted.</p> <p>Highlights:</p> <ul style="list-style-type: none"> ● Bunnings BBQ profit \$1450.55 ● Profit for 2019 of \$10,465.00 have been used to purchase <ul style="list-style-type: none"> - A-Frame basket swing - \$7755.00 - Soft fall & edging - \$2710.00 	<p>7.1 Motion: That the 24th October 2019 Fundraising Sub-Committee minutes be accepted.</p> <p>Moved: LSette Seconded: VS <i>All in favour, carried unanimously</i></p>
<p>8 Principal's Report</p>	<p>8.1 Motion: That Principal, Corinne Pupillo's report be accepted.</p> <p>Report Tabled – Presented by Corinne Pupillo</p> <p>Highlights:</p> <ul style="list-style-type: none"> ● Planning for new 2020 Preps in underway and processing of enrolment applications for 2020. Deadline is 28th Feb 2020. Prep Orientation will be held on Wed 20th November and Wed 27th November. ● 2019 Secondary Performance "Dancing in the Street" ● World Teachers Day – Lunch was organised for Staff to celebrate on 16th October 2019 ● School Staff Survey available online via the portal and members of the SIT team will be analysing the results and using the information for the new 2020 AIP. ● JSA Art Exhibition between 28th Oct to 1st November. ● 2020 Hume Scholarship Award given to Jackson Bacon-Hill. 	<p>8.1 Motion: That the Principal's Report by Corinne Pupillo be accepted</p> <p>Moved: VS Seconded: AMc <i>All in favour, carried unanimously</i></p>

<p>9 Assistant Principal: School Innovation & Accountability Report</p>	<ul style="list-style-type: none"> ● Recognising Outstanding Achievement: Principal Association of Specialist Schools (PASS) Awards – 5 staff nominated and Susie Stafford shortlisted for Outstanding Primary Teacher Category – Awards on Friday 1st November. ● Graduation Ceremony: Year 12 on 29th November 2019 ● Class groups: Anticipating class groups to be distributed on Year 11 & 12 Students – Friday 22nd November and all other students on Friday 6th December. ● Transition Week (11): 16th-20th December. ● Staffing update: Recruitment in progress ● Denise Clarke’s contract will end at end of 2019 – and will be working in 2020 for 3 days a week as a Leading Teacher (Facility Manager) – The Assistant Principal title modified to Positive Climate for Teaching and we are currently in process of recruiting this position. 	
<p>9.1 Motion: That the School Innovation and Accountability report presented to School Council be accepted.</p> <p>Report Tabled- Presented by Leanne Sinnadurai</p> <p>Highlights:</p> <ul style="list-style-type: none"> ● ABLES: Over the last two weeks our teachers have been involved in the moderation of the second round of ABLES assessment. ● STEAM 2020: Planning continues for implementation next year. ● JSA Kitchen Garden Program 2020: in 2020 all classrooms will participate in the JSA Kitchen Garden program with their classroom team on a weekly basis. ● Curriculum Development: Curriculum Teams continue to work collaboratively and diligently. ● School Improvement Team (SIT): To improve learning gain in Reading has held one half day sessions this term. Our SIT is currently conducting self-assessment and evaluation of our progress towards our 12 month targets and actions from the 2019 Annual Implementation Plan. 	<p>9.1 Motion: That the AP School Innovation and Accountability report be accepted</p> <p>Moved: AMc</p> <p>Seconded: DC</p> <p><i>All in favour, carried unanimously</i></p>	
<p>10 Assistant Principal: eLearning and Operations Report</p>	<p>10.1 Motion: That the eLearning and Operations Report be accepted.</p> <p>Report tabled.</p> <p>Highlights: Presented by Denise Clarke</p> <ul style="list-style-type: none"> ● The Student Improvement Team (SIT): to improve student voice and agency in their learning. The SIT team have developed a new agenda for 	<p>10.1 Motion: That the eLearning and Operations report be accepted</p> <p>Moved: AMc</p> <p>Seconded: LS</p> <p><i>All in favour, carried unanimously</i></p>

	<p>SSG's for term 4 and for next year. The process has been simplified so the focus is on student learning.</p> <p>The 3 agenda items are:</p> <ul style="list-style-type: none"> - Personal Learning and Support Plan – Reading Focus - Personal Learning and Support Plan – General - Parent/Carer priorities. <ul style="list-style-type: none"> ● Edusafe Reports have increased, we recognise new staff have commenced and have now received PD around Tier 1 Strategies. ● Buildings and Grounds: A design was provided to School Councillors for new modular building. The new modular building will comprise 4 classrooms, a library, a home economics room, a laundry, 5 students (one all abilities, two staff unisex toilets). The modules will be linked by an overarching roof. The current building will be demolished whilst the new modules will be built off-site. A working party has been established to help plan for the logistics for emptying the building of equipment and relocation and storing as required. 	
<p>11 Student Representative Council (SRC) Report</p>	<p>11.1 Motion: That the SRC report presented to School Council be accepted.</p> <p>Minutes tabled and presented by Leanne Sinnadurai</p> <p>Highlights</p> <ul style="list-style-type: none"> ● Students are working further on the Student Voice project. <p>Aiden Mullens was called away from the meeting which resulted in a lack of quorum.</p>	<p>11.1.1 Motion: That the SRC Report be accepted. Moved: AMc Seconded: LS All in favour, carried unanimously</p>
<p>12. General Business</p>	<p>12.1 Policies for Endorsement:</p> <p>12.1.1 Yard Duty and Supervision Policy (DC) – Was withdrawn policy as it requires further information to be included.</p> <p>Tabled DET Policies</p> <p>12.1.2 Student Illness (Contagious Disease) Policy 2019</p> <p>12.1.3 Personal Care Policy 2019</p>	<p>12.1.2 Motion: That the Student Illness (Contagious Disease) Policy be accepted Moved: Seconded: Carried over to next meeting</p> <p>12.1.3 Motion: That Personal Care Policy be accepted Moved: Seconded: Carried over to next meeting</p>

	<p>12.2 Final School Council Meeting for 2020 on 5th December 2020</p> <p>Motion: Request to serve alcohol (beer or wine alcohol on last school council dinner – email councillors their preference.</p>	<p>12.2 Motion: That the serving of alcohol at the school council meeting 5th December, 2019 be accepted</p> <p>Moved:</p> <p>Seconded:</p> <p><i>Carried over to next meeting</i></p>
<p>13. Other General Business</p>		
<p>2019 SCHOOL COUNCIL DATES</p>	<p>Thursday 5th December, 2019</p>	
<p>Meeting Closed at: 7.05pm</p>		

Signed as a correct record:

School Council President



Principal

