



JSA SCHOOL COUNCIL GENERAL MEETING

Date: 23 rd May 2019	Time: 5.30pm	Location: JSA – Community Learning Hub
Chairperson: Lisa Sette		Minutes: Fiona Micelotta
		Time Keeper: Corinne Pupillo

Attendees:	Corinne PUPILLO (CP), Leanne SINNADURAI (LSIN), Alisha MINNS (AM), Sharon BORG (SB), Kylie RUST (KR), Fiona MICELOTTA (FM) Lisa SETTE (LS), Angel SAUZIER (AZ), Nikki DAVIS - Observer (ND) Virginia SMEDLEY (VS),
Apologies:	Denise CLARKE (DC), Andrew MCDONAUGH (AD), Aidan MULLEN (AM), Michelle OWEN (MO)

General Meeting Item	Discussion	Motions and Actions
1. Welcome/quorum		4 - Parent Members 3- DET Members 1 -Community Member
2. Apologies	2.1 – Motion to accept apologies Denise CLARKE (DC), Andrew MCDONAUGH (AD), Aidan MULLEN (AM), Michelle OWEN (MO)	2.1 Motion: That the apologies be accepted. Moved: VS Seconded: SB <i>All in favour, carried unanimously</i>
3. Minutes of Previous School Council Minutes	3.1 Minutes of previous School Council Meeting: Motion to accept 21 st March 2019 accepted	3.1 Motion: That the Minutes of the Previous School Council Meeting be accepted Moved: KR Seconded: Leanne S <i>All in favour, carried unanimously</i>

<p>4. Correspondence-In/Out</p>	<p>4.1 In/Out DET Bulletin information tabled.</p>	<p>4.2 Motion: That the Correspondence Out be accepted Moved: VS Seconded: Leanne S <i>All in favour, carried unanimously</i></p>
<p>5. Finance Sub Committee Report</p>	<p>5.1 30th April 2019 Finance Sub Committee Minutes and Reports</p> <p>5.2 Balance Sheet Report</p> <p>5.3 Operating Statement Report</p> <p>5.4 Endorse the accounts payable for March 2019</p> <p>5.5 To approve the Westpac Purchasing card</p> <p>5.6 To approve 2019 Draft Budget with the addition of the School Sporting Grant of \$6,150.00 and the Playground to Plate Budget carried over from 2018 for \$4,744.00.</p>	<p>5.1 Motion: That the 30th April 2019 Finance minutes and reports be accepted Moved: VS Seconded: Leanne S <i>All in favour, carried unanimously</i></p> <p>5.2 Motion: The Balance Sheet Report be accepted. Moved: AS Seconded: Alisha M <i>All in favour, carried unanimously</i></p> <p>5.3 Motion: That the Operating Statement Report be accepted. Moved: AS Seconded: Leanne S <i>All in favour, carried unanimously</i></p> <p>5.4 Motion: That the accounts payable for March 2019 be approved. Moved: Alisha M Seconded: KR <i>All in favour, carried unanimously</i></p> <p>5.5 Motion: That the Westpac Purchasing card be accepted. Moved: VS Seconded: Lisa S <i>All in favour, carried unanimously</i></p> <p>5.6 Motion: That the 2019 Draft Budget with the addition of the School Sporting Grant of \$6150.00 and the Playground to Plate Budget carried over from 2018 for \$4744.00 be accepted.</p>

	<p>5.7 2015 Hire of Facilities Bond of \$500.00 from New Assembly of God, be kept by the school to cover the costs for the stolen iPad and no payment of last invoice.</p> <p>5.8 Fundraising Profit & Loss for Term 1 Fundraising (Jacanarama, Hot Cross Buns and Easter Raffle)</p> <p>5.9 Increase cabling (sub program code 6951) by \$70,000.00</p> <p>Corinne discussed the scope of planned works:</p> <ul style="list-style-type: none"> • New Public Address System • Telephone System upgrade • Stage 3 of the Network Upgrade – switches, leads and cabinets <p>5.10 To Increase playground improvement (sub program 6068) to \$85,000.00 to undertake additional works (listed)</p>	<p>Moved: AS Seconded: Alisha M <i>All in favour, carried unanimously</i></p> <p>5.7 Motion: That the 2015 Hire of Facilities Bond of \$500.00 from New Assembly of God, be kept by the school to cover the costs for the stole iPad and no payment of last invoice. Moved: Alisha M Seconded: VS <i>All in favour, carried unanimously</i></p> <p>5.8 Motion: That the Fundraising Profit & Loss for Term 1 Fundraising be accepted. Moved: AS Seconded: VS <i>All in favour, carried unanimously</i></p> <p>5.9 Motion: That the Increase cabling (sub program code 6951) by \$70,000.00 be accepted. Moved: CP Seconded: VS <i>All in favour, carried unanimously</i></p> <p>5.10 Motion: That the increase of playground improvement (sub program 6068) to \$85,000.00 to undertake additional works be accepted. Moved: CP Seconded: Alisha M <i>All in favour, carried unanimously</i></p>
<p>5 Building & Grounds Sub Committee</p>	<p>6.1 2nd May 2019 Buildings & Grounds Sub Committee Minutes</p>	<p>6.1 Motion: That the 2nd May 2019 Buildings and Grounds report be accepted. Moved: LeanneS Seconded: VS <i>All in favour, carried unanimously</i></p>


	<p>6.2 To approve the additional CCTV cameras as per the proposal (tabled)</p> <p>6.3 To approve Playground 1 fencing/replace cyclone wire with pool fencing quote 2457 \$20,950.00: Joe's Fencing and Gates</p>	<p>6.2 Motion: School Council approve the additional CCTV cameras. Moved: Alisha M Seconded: SB <i>All in favour, carried unanimously</i></p> <p>6.3 Motion: That the quote for the replacement fencing for Playground 1 be accepted. Moved: Alisha M Seconded: Leanne S <i>All in favour, carried unanimously</i></p>
7 Fundraising Sub Committee	<p>7.1 9th May 2019 Fundraising Sub Committee Meeting Minutes – tabled</p> <p><u>Highlights:</u></p> <ul style="list-style-type: none"> • Mothers' Day Stall –Profit of \$580.64 • Jacanarama Fun Run – Profit of \$3085.59 • Easter Raffle – Profit of \$825.00 • Hot Cross Buns – Profit of \$270.00 <p><u>Events for Term 2:</u></p> <ul style="list-style-type: none"> • Silver Coin Frenzy • Entertainment Books • Special Lunch Order (education week) • Gift wrapping (Broadmeadows Shopping Centre) 	<p>7.1 Motion: That the Fundraising Sub-Committee minutes be accepted. Moved: Lisa S Seconded: Leanne S <i>All in favour, carried unanimously</i></p>
8 Principal's Report	<p>8.1 Associate Principal, Leanne Sinnadurai's report presented</p> <ul style="list-style-type: none"> • Thanks to the School Council and the school community for supporting Leanne who has taken on responsibilities of the Principal for this term, particularly to Corinne for mentoring and coaching during this time. • Staffing – Farewell to Staff; Donna Gardiner, Simone Gough, Susanne Anthony, Laura Nielsen, Elyse Lancaster, Simon Ziemer and Lana Payne. Welcome to new staff: Ashleigh Fife, Shirley Yip, Lisa Kolapalli, Kim Kolbe Currently recruiting for Food Tech Specialist, Graduate Incentive Program (2 Positions), Learning Specialist, Teacher Aides (2 positions), Social Worker, Occupational Therapist • Naplan – 3 students from JSA participated. • Swimming – Swimming program running over an 8 week period 	<p>8.1 Motion: That the Principal's Report be accepted Moved: AS Seconded: VS <i>All in favour, carried unanimously</i></p>

<p>9 Assistant Principal: School Innovation & Accountability Report</p>	<p>9.1 Report presented to School Council. Leanne S presented for Rosemary Teed</p> <ul style="list-style-type: none"> • Education Week – Monday 20th – 25th May – Theme – Professional Careers – JSA has had visits from Broadmeadows Fire Station, Glenroy Ambulance Station, Brunswick Police (proactive unit), Mees Buses (Thanks Yvonne) and SpeedieWaste Garbage Trucks. These visits were wonderful and the students gained a lot of insight into these careers. • ABLES – is currently being implemented by all teachers this Term. Round 2 will occur in Term 4 • Curriculum –students will be focused on the topics of Geography/Weather and Seasons, Science, Physical Education, Technologies, Media Arts. • SSG’s meeting are being convened by all teachers during Weeks 4 to 6 this term. • Rosemary has thanked Leanne and Corinne for ongoing support, mentoring and assistance in the role of Acting Assistant Principal. 	<p>9.1 Motion: That the School Innovation and Accountability report be accepted Moved: Leanne S Seconded: VS <i>All in favour, carried unanimously</i></p>
<p>10 Assistant Principal: eLearning and Operations Report</p>	<p>10.1 Report presented to School Council by CP</p> <ul style="list-style-type: none"> • School Improvement Team (SIT) - Student Voice & Agency SeeSaw App – Currently we have 87 families that have provided consent to be part of the pilot project for SeeSaw. • ICT/eLearning -30 new laptops have been re-imaged and ready to use. New desktops have been prepared and ready to deploy to the classrooms. Updating Sharepoint and Accelerus ready to the upcoming reports period. Our DET appointed Tech Jon Liu has resigned at the end of last term and we have a new Technician named Kevin Lu. Kevin will support the school and work 9 hours across the fortnight. • Operations – Summary of 2019 EDUSafe Reports – total number is 92, 92% of these reports indicate “human agency” is the common cause • Practice Lockdown was on 22nd May 2019 – It went well and feedback has been noted and improvements can be made for the future. • Staff Training – FIRST AID and CPR was provided to staff on 27th April – 23 staff completed Level 2 First aid and a further 15 completed CPR. We now have 52 Staff holding First Aid Certification. • New Sensory Activity Space (Climbing Room) Student are very excited now that the sensory activity space is now open. Our official opening day was on 14th May 2019. The ribbon was cut by Tim Richardson, Parliament Secretary of Schools. A plaque has been purchased and is located above Pilates Equipment – acknowledging the financial contributions of the State Government, CBA (Roxburgh Park) and JSA fundraising team 	<p>10.1 Motion: That the eLearning and Operations report be accepted Moved: Alisha M Seconded: VS <i>All in favour, carried unanimously</i></p>

	<ul style="list-style-type: none"> Buildings & Grounds – Projects underway are: A new senior secondary workshop, Relocation and expansion of Stephanie Alexander Garden, Installation of secondary Birds Nest Swing (playground 6), Safety Pad replacement (Seeking quotes), Upgrading CCTV system, Stage 2 of the network upgrade (installation planned for term 2 holidays), Upgrade the schools telephone System to VOIP – (installation planned for Term 2 holidays) 	
11 Student Representative Council (SRC) Report	<p>11.1 SRC report presented to School Council</p> <ul style="list-style-type: none"> Its great to hear some feedback from some the students including the non-verbal students able to participate in the meeting. 	<p>11.1. Motion: To accept the SRC Report Moved: Leanne S Seconded: VS <i>All in favour, carried unanimously</i></p>
12. General Business	<p>12.1 Recycled toys and school uniform (KR)</p> <ul style="list-style-type: none"> Kylie has proposed a swap within the JSA Community of Recycled toys and uniforms - general discussion around this. An idea would be a JSA Buy Swap and Sell Facebook page. Corinne will talk to ICT at JSA about setting up a page and feedback at the next SC meeting in June. 	<p>12.1. Motion: To accept a Facebook Buy Swap and Sell page that JSA will monitor. Moved: Leanne S Seconded: VS <i>All in favour, carried unanimously</i></p>
13. Other General Business		
2019 SCHOOL COUNCIL DATES	<ul style="list-style-type: none"> Thursday 21st February Thursday 21st March Thursday 23rd May Thursday 20th June Thursday 8th August Thursday 12th September Thursday 31st October Thursday 5th December 	
Meeting Closed at 6.38 pm		

Signed as a correct record:

School Council President



Principal

