



JSA SCHOOL COUNCIL GENERAL MEETING

Date: 20th June 2019	Time: 5.30pm	Location: JSA – Community Learning Hub
Chairperson: Lisa Sette	Minutes: Alisha Minns	
	Time Keeper: Corinne Pupillo	

Attendees:	Corinne PUPILLO (CP), Leanne SINNADURAI (LSIN), Alisha MINNS (AM), Sharon BORG (SB), Lisa SETTE (LS), Andrew MCDONOUGH (AD), Aidan MULLEN (AM) and Michelle OWEN (MO)
Apologies:	Denise CLARKE (DC), Fiona MICELOTTA (FM) Angel SAUZIER (AZ), Nikki DAVIS (Observer) (ND), Kylie RUST (KR) and Virginia SMEDLEY (VS)

General Meeting Item	Discussion	Motions and Actions
1. Welcome/ quorum	5 - Parent Members 3- DET Members 1 - Community Member	
2. Apologies	2.1 Motion: That the apologies be accepted.	2.1 Motion: That the apologies be accepted. Moved: AM Seconded: LS All in favour, carried unanimously
3. Minutes of Previous School Council Minutes	3.1 Motion: That the Minutes of the previous meeting, May 23 rd , 2019 be accepted.	3.1 Motion: That the Minutes of the Previous School Council Meeting May 23 rd , 2019, be accepted. Moved: SB Seconded: MO All in favour, carried unanimously

	<p>4.1 Motion: That the Correspondence In / Out be approved.</p> <p><u>Correspondence In:</u> DET Bulletin information tabled. James Merino –\$0.966 Million funding for permanent modular building to replace the Roberts Wing</p> <p><u>Correspondence Out:</u> NIL</p>	<p>4.1 Motion: That the Correspondence In / Out be accepted. Moved: MO Seconded: AD <i>All in favour, carried unanimously</i></p>
<p>4. Correspondence-In/Out</p>	<p>5.1 Motion: That the 11th June 2019 Finance Sub Committee Minutes and Reports be accepted</p> <p>It was noted that the anticipated surplus will reduce once all staffing vacancies have been filled.</p> <p>5.2 Motion: That the Balance Sheet Report be accepted</p> <p>5.3 Motion: That the Operating Statement Report</p> <p>5.4 Motion: That the accounts payable for April and May 2019 be approved.</p> <p>5.5 Motion: That the Westpac Purchasing Card payments be approved.</p>	<p>5.1 Motion: That the 11th June 2019 Finance minutes and reports be accepted Moved: SB Seconded: CP <i>All in favour, carried unanimously</i></p> <p>5.2 Motion: The Balance Sheet Report be accepted. Moved: AM Seconded: LS <i>All in favour, carried unanimously</i></p> <p>5.3 Motion: That the Operating Statement Report be accepted. Moved: AM Seconded: AMUL <i>All in favour, carried unanimously</i></p> <p>5.4 Motion: That the accounts payable for April and May 2019 be approved. Moved: CP Seconded: MO <i>All in favour, carried unanimously</i></p> <p>5.5 Motion: That the Westpac Purchasing Card payments be accepted. Moved: AM Seconded: LS <i>All in favour, carried unanimously</i></p>

	<p>5.6 Motion: That the Credit to Cash request for \$350,000 for Term 3 be accepted.</p> <p>5.7 Motion: That the request for Liz Torcasio of the Staff Wellbeing Association to be allocated a Coles Card for a credit limit of \$1000 to purchase associated wellbeing items.</p> <p>Corinne provided a brief overview of the purpose of the card and that the funds used for Wellbeing were paid by staff for wellbeing event such as morning teas and gifts.</p> <p>5.8 Motion: That the Profit and Loss for Mother's Day Stall, Gift Wrapping (Broadmeadows Central) & Special lunch order day in Term 2 be accepted.</p>	<p>5.6 Motion: That the Credit to Cash of \$350,000 for Term 3 be accepted. Moved: AM Seconded: MO <i>All in favour, carried unanimously</i></p> <p>5.7 Motion: That the \$1000 credit limit Coles card for Liz Torcasio be accepted. Moved: MO Seconded: CP <i>All in favour, carried unanimously</i></p> <p>5.8 Motion: That the Profit and Loss for Mother's Day Stall, Gift Wrapping Broadmeadows Central) & Special lunch order day in Term 2 be accepted. Moved: LS Seconded: CP <i>All in favour, carried unanimously</i></p>
<p>5 Building & Grounds Sub Committee</p>	<p>6.1 Motion: That the 5th June 2019 Buildings & Grounds Sub Committee Minutes be accepted.</p> <p>6.2 Motion: That School Council approve Contractors Construction Group as the preferred contractor to construct the VET workshop.</p> <p>Corinne explained to councillors that the workshop was the designed by the VET teachers and Staff from the Secondary Sub School. The Building and Grounds Sub Committee' preference was to construct a workshop that would provide heating and cooling for students and also include insulation.</p>	<p>6.1 Motion: That the 5th June 2019 Buildings and Grounds report be accepted. Moved: MO Seconded: LS <i>All in favour, carried unanimously</i></p> <p>6.2 Motion: That School Council approve Contractors Construction Group as the preferred contractor to construct the VET workshop. Moved: MO Seconded: LS <i>All in favour, carried unanimously</i></p>

	<p>Contractors Construction Group submitted a design and quote which exceeded the \$50,000 threshold for Capital Works. Corinne Tabled the Capital Project Business Plan and the detailed plans for the works. Works are expected to be completed in the July School Holiday period. Building Permits and Certificate of Occupancy to be submitted to DET so the new workshop can be included in the SAM's Plans.</p>	
<p>7 Fundraising Sub Committee</p>	<p>7.1 Motion: That the 13th June 2019 Fundraising Sub Committee Meeting Minutes be accepted.</p> <p>Highlights:</p> <ul style="list-style-type: none"> • Silver Coin Frenzy is going well • LS to prepare a Fundraising Newsletter commencing Term 3 • Recruiting for new members • Footy Lunch Order day in Term 3 • Reconsider Father's Day wrapping at Broadmeadows as this event didn't generate much profit. 	<p>7.1 Motion: That the Fundraising Sub-Committee minutes be accepted. Moved: AM Seconded: LSIN <i>All in favour, carried unanimously</i></p>
<p>8 Principal's Report</p>	<p>8.1 Motion: That the Associate Principal, Leanne Sinnadurai's report be accepted.</p> <p>Report Tabled</p> <p>Highlights:</p> <ul style="list-style-type: none"> • Corinne congratulated Leanne on her appointment to the Acting Principal position in Term 3 • Leanne provided a brief overview of the staffing and explained about Tonia Truda was the successful applicant in ATI sponsorship – this represents that JSA will commit \$5000 to cover a CRT while Tonia is in placement. • Leanne explained that 3 other teachers were completing their Master's in Special Education (Autism) at the Autism Teaching Institute. 	<p>8.1 Motion: That the Associate Principal's Report by Leanne Sinnadurai be accepted Moved: MO Seconded: AMUL <i>All in favour, carried unanimously</i></p>
<p>9 Assistant Principal: School Innovation & Accountability Report</p>	<p>9.1 Motion: That the School Innovation and Accountability report presented to School Council be accepted.</p> <p>Report Tabled</p> <p>Highlights: Presented by Leanne Sinnadurai on behalf of Rosemary Teed.</p> <ul style="list-style-type: none"> • Reports will go home to parents / carers in Week 10 	<p>9.1 Motion: That the School Innovation and Accountability report be accepted Moved: MO Seconded: CP <i>All in favour, carried unanimously</i></p>

	<ul style="list-style-type: none"> Student Attitude to School Survey. JSA designed new tools to assist students to complete this survey. 100% of students complete which was a great outcome given that our school goal is increase student voice and agency. 	
<p>10 Assistant Principal: eLearning and Operations Report</p>	<p>10.1 Motion: That the eLearning and Operations Report be accepted.</p> <p>Report tabled.</p> <p>Highlights: Presented by Corinne Pupillo</p> <ul style="list-style-type: none"> Corinne discussed some of the work of the School Improvement Team (Student Voice and Agency) and some of the plans for Term 3 & 4. Stage 2 of the Network Upgrade will occur in the July holidays Additional CCTV cameras installed in the July holidays as well as a new phone system Plans for a new PA system 	<p>10.1 Motion: That the eLearning and Operations report be accepted</p> <p>Moved: MO</p> <p>Seconded: AD</p> <p><i>All in favour, carried unanimously</i></p>
<p>11 Student Representative Council (SRC) Report</p>	<p>11.1 Motion: That the SRC report presented to School Council be accepted.</p> <p>Highlights:</p> <p>Alisha shared with councillors the focus on positive communication in the playgrounds and some of the solutions that SRC are wanting to trial in the future.</p>	<p>11.1. Motion: That the SRC Report be accepted.</p> <p>Moved: MO</p> <p>Seconded: CP</p> <p><i>All in favour, carried unanimously</i></p>
<p>12. General Business</p>	<p>12.1 Motion: That the out of school hours / off site PGL Campaspe Down Camp on Monday 28th & Tuesday 29th and Wednesday 30th October 2019 be accepted. This is 2 nights/ 3 days.</p> <p>This is 2 nights/ 3 days. This activity is for JSA graduating students celebrating the end of their Secondary Education at JSA</p> <p>12.2 Policies for Endorsement</p> <p>12.2.1 Motion: That the Student Voice Policy be accepted</p> <p>12.2.2 Motion: That the Smoke Free, Alcohol Free School Policy be accepted</p> <p>12.2.3 Motion: That the Complaint Policy be accepted</p> <p>12.2.4 Motion: That the Bus Drug and Alcohol Policy be accepted.</p>	<p>12.1. Motion: To approve the out of school hours / off site PGL Campaspe Down Camp on Monday 28th & Tuesday 29th and Wednesday 30th October 2019. This is 2 nights/ 3 days.</p> <p>Moved: AM</p> <p>Seconded: LS</p> <p><i>All in favour, carried unanimously</i></p> <p>12.3 Motion: That the following policies are accepted;</p> <ul style="list-style-type: none"> Student Voice Policy Smoke Free, Alcohol Free Policy Complaints Policy Bus Drug and Alcohol Policy

		<p>Moved: MO Seconded: LSIN <i>All in favour, carried unanimously</i></p>
<p>13. Other General Business</p>	<p>13.1 Motion: That the inclusion of a JSA Trade Page be included on the JSA Facebook Page.</p>	<p>13.1 Motion: That the inclusion of a JSA Trade Page be included on the JSA Facebook Page. Moved: MO Seconded: LSIN <i>All in favour, carried unanimously</i></p>
<p>2019 SCHOOL COUNCIL DATES</p>	<ul style="list-style-type: none"> • Thursday 8th August • Thursday 12th September • Thursday 31st October • Thursday 5th December 	
<p>Meeting Closed at: 7.30pm</p>		

Signed as a correct record:

VICE

School Council President



Principal

